



Development Services

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From: Josh Berry, Intermediate Planner
To: Paul Walsh, Manager of Planning
CC: Peter Moyer, Director of Development Services
Robert McAuley, Commissioner of Engineering, Development and Works
James Hepburn, Chief Administrative Officer
Date: September 6, 2018
RE: **1002 Ridge Road**
Zoning By-law Amendment and Official Plan Amendment
County File Nos. Z71-17 & OPA 2-2017
Part of Lot 6 and Concession 1 MT, Hallowell

The purpose of this memorandum is to provide a chronological timeline of events for the Zoning By-law Amendment and Official Plan Amendment applications to permit a Category 7- Class "B" Pit Above Water on the property municipally known as 1002 Ridge Road in the Ward of Hallowell.

A timeline outlining the major milestones on the project are provided below for reference:

Spring 2017:

- The applicant held a Pre-Consultation Meeting with Planning Staff (meeting held with previous planner James Bar) in the Spring of 2017;
- The applicant completed the Aggregate Resources Act Site Plan, Aggregate Resources Act Summary Statement including Hydrogeological Evaluation, Natural Environment Technical Report Level 1 & Level 2 and Stage 1 & Stage 2 Archaeological Assessment during this time.

November 2017:

- The applicant submitted the applications for an Official Plan Amendment and Zoning By-law Amendment to permit the aggregate extraction uses on the property to the County Development Services Department November 17, 2017.
- The applicant held an Information Session as required under the Aggregate Resources Act on November 22, 2017.

January 2018:

- A Notice of Incomplete Application was issued to the applicant on January 5, 2018 as the following studies were not provided as required by the County Official Plan

Amendment in support of Official Plan Amendment Applications to designate an area Aggregate (Part IV, Policy 9.4.1):

- Noise Impact Study and Operations Plan;
- Traffic Impact Study/Transportation Plan;
- An Arborist Report, a Landscape Plan;
- A Stormwater Management Report;
- Hydrogeological Water Balance and Analysis; and,
- Public Consultation Strategy by

February 2018

- The applicant provided the outstanding studies noted in the Notice of Incomplete Application letter on February 22, 2018.
- A Notice of Complete Application confirming that the applications were complete in accordance with the provisions of the Planning Act was issued on February 26, 2018

March 2018

- The applicant met with County Staff in March 2018 to review and confirm the Terms of Reference for the Peer Review.

April 2018

- Proposals based on the agreed upon Terms of Reference were provided to the County in 2018.

May 2018

- The Statutory Public Meeting for the Official Plan and Zoning By-law Amendment Applications was held on May 16, 2018. Comments were received from the public at the meeting confirming the need for a Peer Review of the studies and further consultation.

June 2018

- WSP was selected as the County's Peer Review Consultant to conduct a review of the applications and supporting technical studies.

August 2018

- Payment was requested by the applicant to commence the Peer Review. Fees are currently outstanding.